

***YEAR END REPORT**

1. COUNCIL: Advisement and Registration
2. ACADEMIC YEAR: 2016-2017
3. COUNCIL MEMBERS: Linda Refsland and Elizabeth Stroppel, Co-Chairs (until Linda's promotion in March); Richard Huizar; Ginette Castro; Valeriya Avdeev; Hao Zeng.
4. ADVISEMENT AND REGISTRATION COUNCIL CHARGES:

1. Develop a proposal to address concerns about inconsistent training and limited opportunities for development and for a consistent ongoing training module that is universal for all advisors.

--No progress.

2. Develop a proposal to address concerns that there has been limited participation in training opportunities.

--No progress.

3. Consult with the union on the recommendation that colleges should mandate initial and ongoing training for their advisors.

--No progress.

4. Based on survey responses, develop a proposal for improving communication about the expectations and definitions of the roles of advisor and advisee.

--This is the one area in which we were able to make some progress.

Through researching articles on Advisement and practices at other universities, we started to develop an Advisement syllabus. This is a recognizable document that clarifies the mission of Advisement on the WPU campus, the responsibilities of both advisors and advisees in the process, and offers resources and timelines. It should be general enough to encompass all and yet able to be tailored to specific departmental needs.

5. Work with the assessment council to develop a proposal for an assessment of departmental advisement.

--No progress.

6. Survey students with double majors to determine their advisement needs.

--No progress.

7. Develop a proposal to begin to the senate re: advisor responsibility with regard to effective record keeping.

--No progress.

5. RECOMMENDED CHARGES FOR THE NEXT ACADEMIC YEAR:

1. Develop a proposal to address concerns about inconsistent training and limited opportunities for development and for a consistent ongoing training module that is universal for all advisors.
2. Develop a proposal to address concerns that there has been limited participation in training opportunities.
3. Consult with the union on the recommendation that colleges should mandate initial and ongoing training for their advisors.
4. Continue developing a syllabus to address expectations and definitions of the roles of advisor and advisee, along with other points.
5. Work with the assessment council to develop a proposal for an assessment of departmental advisement.
6. Survey students with double majors to determine their advisement needs.
7. Develop a proposal to begin to the senate re: advisor responsibility with regard to effective record keeping.

*PLEASE NOTE: This year's council had enormous difficulty in finding meeting times or even getting e-mail responses to issues. Therefore, with the exception of Charge 4, the charges for next year remain the same.